

APPLICATION FOR THE PERMISSION TO MORTGAGE

- 1. Procedure-**
- 1. Allottee to submit his/her documents to the concerned society/District Manager & thereafter documents complete in all respects will be submitted to the office of Housefed Punjab, Chandigarh for the purpose in case of property where possession already taken by the Allottee.**
 - 2. Where the possession of the property has not been taken by the Allottee, he/she will submit their application directly to the Housefed, Punjab, Chandigarh.**

2. Fee- Rs.5000/-

3.Mode of Payment-

Payments through Demand draft drawn on any scheduled bank in favour of “ HOUSEFED PUNJAB, CHANDIGARH “payable at Chandigarh or through RTGS as per detail given below:-

Bank Name	The Punjab State Cooperative Bank Ltd.
Account Name	Housefed Punjab
Account No.	000334002000013
IFSC Code	TPSC0000003
Branch Name	Sector- 34/A, Chandigarh.

After making payment through RTGS . Information in this regard indicating Complete detail of the property may be sent to Housefed Punjab , SCO- 150-152, Sector-34A, Chandigarh or through E-mail – sehousefed123@gmail.com

- 4. Documentation-** The following documents are required for above said purpose
- i) Application by allottee**
 - ii) Demand Draft/RTGS**
 - iii) Copy of Approval of Bank Loan.**

5. Forms-

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To

Superintending Engineer,
Housefed, Punjab,
Chandigarh.

Sub:- Regarding Permission to mortgage in respect of flat/plot/booth/shops/ No._____, Form No._____, File No._____ at Cooperative Housing Complex,_____

Sir,

It is respectfully submitted that I am the allottee of flat/plot/booth/shop No._____, Form No._____, in respect of /at Cooperative Housing Complex,_____. I intend to avail loan from _____ . The copy of approval of Loan by the Bank and Lien Fee of Rs. _____ in favour of "Housefed, Punjab, payable at Chandigarh" (as fixed by the Housefed), is enclosed. Therefore, the permission to mortgage of flat/booth/plot/shops in favour above said Bank/Financial Institutions, may kindly be granted to me at the earliest possible.

Thanking You,

Yours faithfully